



Virginia Church Library Association (VCLA)

Serving Church Libraries since 1958

Fall 2018 Newsletter

For more information
please call or email either

Lee Smith, Director
804-306-3862

Lsmith5471@aol.com

or

Jewel Barger,
Education Director
804-526-4332

or email

VChurchlibrary@gmail.com



INSIDE THIS ISSUE:

Author Information 2

Membership Information 3

Scholarship Information 3

Course Information 4-5

Notes of Interest 5

Future Events 5

Registration Information 6

Registration Form 6

VCLA 60th Anniversary & Fall 2018 Conference

Libraries – Diamonds In Our Midst

Friday, November 9 & Saturday, November 10, 2018

Monument Heights Baptist Church

5716 Monument Ave.

Richmond, VA 23226

Friday, November 9

11:00-12:00 pm	Executive Committee Meeting	Church Library
	This is for all current and past officers, directors and regional advisors	
12:30-1:30 pm	Registration	Welcome Center
12:30 pm	LifeWay Bookstore, Fellowship & Visit Church Library	
1:30-2:00 pm	Welcome & Class Information	Sanctuary
2:15-3:45 pm	Session 1	Various Locations
	Disciple Making Hub – Morlee Maynard	
	Selection for All Ages – Carolyn Walker	
	Atrium Introduction – Allison Maynard	
	Using Social Media to Market Your Library – Karen Jones	
3:45-4:00 pm	Break – LifeWay, Fellowship & Visit Church Library	
4:00-4:45 pm	Book Reviews – Carolyn Walker	Sanctuary
4:45-5:15 pm	Break	
5:15-5:45 pm	Author - Danette Moen	Sanctuary
5:45-6:30 pm	LifeWay Bookstore, Fellowship, Visit Church Library	
6:00-6:30 pm	Hors d'oeuvres & Fellowship	Fellowship Hall
6:30-9:00 pm	60th Anniversary Dinner & Celebration	Fellowship Hall

Saturday, November 10

8:00-8:45 am	Registration	Welcome Center
8:00-8:45 am	LifeWay Bookstore, Fellowship & Visit Church Library	
8:45-9:00 am	Welcome and Class Information	Sanctuary
9:15-10:30 am	Session 2	Various Locations
	Orientation for New Church Librarians – Morlee Maynard	
	Classification – Carolyn Walker	
	Atrium Features – Allison Maynard	
	Using Microsoft Word & Publisher to Create Library Publications – Karen Jones	
10:30-10:45 am	Break - LifeWay, Fellowship, & Visit Church Library	
10:45-12:00 pm	Session 3	Various Locations
	Leadership Skills – Morlee Maynard	
	Classification – Carolyn Walker (continued)	
	Administrative Functions in Concourse – Allison Maynard	
	Storytelling in a Nutshell – Bonnie Northen & Jane Grimes	

Continued



12:15-1:45 pm	Lunch, Author - Karen Gloyer, CLM Update & VCLA Business Meeting Approve 2019 budget and any other business. All are encouraged to attend; only members can vote. VA Church Library Association in General Session.	Fellowship Hall
2:00 pm	LifeWay Closes	Choir Room
2:00-3:15 pm	Session 4 Disciple Making Hub – Morlee Maynard (repeat) Reading Clubs-Preparing for 2019 – Carolyn Walker Cataloging with Concourse – Allison Maynard Roundtable Discussion – Barry & Lynn Schaeffer	Various Locations
3:15-3:30 pm	Break	
3:30-4:45 pm	Session 5 Collaborating with Other Ministries – Morlee Maynard Processing – Carolyn Walker Creating Reports in Concourse – Allison Maynard Equipping You for the Electronic Age – Karen Jones	Various Locations



As always classes and schedules are subject to change. Church is handicap accessible. Thank you for coming and being part of our conference. Please remember to turn in your Evaluation & Information Forms and Name Holders in the Welcome Center.

Thank you to Lifeway Bookstore for being part of our conference weekend. Purchases may be by cash, check, credit card or church account if you have one already.

And to Morlee Maynard from Tennessee, Carolyn Walker from Georgia and Allison Maynard from Tennessee for being with us and teaching classes.

Also to Danette Moen & Karen Gloyer, our guest authors.

For directions to the church: www.monumentheights.org



Guest Authors:

Karen Gloyer is a local author whose professional experience spans the fields of education, social work, human resources and recruiting. Karen's life took an unexpected turn when she started experiencing complicated, debilitating physical symptoms that remained undiagnosed for fourteen years. After more than a decade of hardship and pain, she was eventually diagnosed with Lyme disease and Babesia.



Karen's story is emblematic of the struggles too often accompanying Lyme diagnosis, as well as a testament to her tremendous resilience of spirit. Despite ongoing challenges, Karen remains passionate about educating children, families, and medical professionals about Lyme disease. She hopes that *Nick, the No Good, Icky Tick* will help others learn about Lyme disease and inspire prevention. Karen lives in Richmond, Virginia with her favorite four-footed friends, Chowser and Kelly, and her special two-footed love, Bill.

karengloyerbooks.com



Danette H. Moen is a local author, pastor's wife and a mother who started teaching children's Sunday school when her daughter, Arielle, was in the third grade. So she understands how hard it is to schedule around church, sports, music, friends, and school. Danette believes that Jesus doesn't want us to give up the things we love; he wants to be a part of them. Her daughter and son-in-law are in the process of adopting a beautiful baby girl, Josie, making her a new grandma. Danette lives with her family in Ruther Glen, VA. Her newest book was released in April, 2018. *From Brat to Boss: Life Lessons from Joseph* is for ages 8-12.

Membership Information

Join VCLA to avoid paying \$10.00 extra for the non-member fee. The membership form and information are on our web page vacla.org.

Please send the VCLA membership form and \$20 annual fee (checks made payable to VCLA) to Lee Smith, 7605 Sweetbriar Rd., Henrico, VA 23229. Please note: September 30 is the deadline to receive the discount at this conference.

Contact Karen Jones at 703-719-6448 or by email at a1triner@verizon.net if you have questions about your membership status.

Meet our Conference Leaders

LifeWay Church Library Ministry Specialist – Morlee Maynard

Morlee is the leader of the LifeWay Church Library Ministry Specialists. Her responsibilities include facilitating the Church Librarians Network. She is also Professor of Christian Education with Midwestern Baptist Theological Seminary in Kansas City. She brings a wealth of library experience as a conference leader.

Lifeway Church Library Ministry Specialist - Carolyn Walker

Carolyn brings a wealth of knowledge as a conference leader and church library expert. She leads conferences around the country for Lifeway on various church library topics but especially on classification and promotion.

Book Systems, Inc. - Allison Maynard

Allison brings a wealth of knowledge as a conference leader and expert on the Book Systems products. She will be leading classes on both Concourse and Atrium products.

VCLA Scholarships

VCLA is pleased to announce that we are going to be offering again for the fall conference scholarships for **first-time** conference attendees. The scholarships are intended to bring church library workers to our conferences for training and networking. This will also introduce them to everything VCLA has to offer. Financial assistance is available to help offset some of the conference cost. Below is the scholarship application that must be completed and returned no later than September 15, 2018.



VCLA SCHOLARSHIP APPLICATION

Mail to: VCLA, c/o Lee Smith, 7605 Sweetbriar Road, Henrico, VA 23229
or Email to: Lsmith5471@aol.com Deadline: September 15, 2018.

Name: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Home: _____ Cell/Other: _____

Email: _____

Church Name: _____

City/State: _____ Church Association: _____

VCLA Member? Yes No

Are you receiving any other financial assistance towards the conference? Yes No

Comments: _____



VIRGINIA CHURCH LIBRARY ASSOCIATION

Course Information

Administrative Functions in Concourse

Allison Maynard

This session will cover worker records, configuration settings, change patron and item information, perform an inventory, configure timeouts, clean up subject headings, and answer questions.

Atrium Introduction

Allison Maynard

This session will introduce users to Book Systems' web-based product. Participants can see how it compares to Concourse.

Atrium Features

Allison Maynard

Cataloging, reports, and OPAC (Online Public Access Catalog)

Cataloging with Concourse

Allison Maynard

This session will cover cataloging items manually and using eZcat, explain functions within eZcat, delete a master record, compare two items, ways to proofread cataloging, and answer questions.

Classification

Carolyn Walker

Everyone needs to have a "working" knowledge of the Dewey Decimal System. You may not be the person who classifies all the books, but you need to be able to help patrons when they are searching for something special. This will be a hands on study for beginners and those who need a refresher class. Bring your Dewey, 200 Dewey and/or Classification System for Church Libraries if these are available.

Collaborating with Other Ministries

Morlee Maynard

The heart of Church Library Ministry is found in the ways we collaborate with all ministries in our church families. Why? How?

Creating Reports in Concourse

Allison Maynard

This session will cover the various kinds of reports (catalog, circulation, patron) and mediagraphies, create/modify reports to help with collection analysis and weeding, and answer questions.

Disciple Making Hub

Morlee Maynard

Our churches are embracing very intentional disciple making strategies. Many church libraries are transitioning with their churches by becoming hubs for all the disciple making actions. What would that look like in your church?

Equipping You for the Electronic Age

Karen Jones

Join Karen as she introduces you to web resources and provides you with a list of publishers, email distribution lists, and websites to obtain FREE books and eBooks for your library!

Leadership Skills

Morlee Maynard

All team members are leaders in some way. The various skills all play important roles in developing effective teams. How does that work?

Orientation for New Church Librarians

Morlee Maynard

New to Church Library Ministry? Let's get acquainted with all the aspects of this ministry in today's churches.

Patron Notification in Concourse

Allison Maynard

This session will cover Patrons with Items report, List of Overdue Items report, Form Letters, and answer questions.

Processing

Carolyn Walker

This is a hands-on class covering all the steps in getting books, movies and other things (like Bible study kits) ready for the shelf and into the hands of our patrons.

Reading Clubs - Planning for 2019

Carolyn Walker

Planning is the key to a successful reading club. We will discuss all the steps to get your planning started. MANY ideas will be shared for you to choose from, most will be simple, easy and LOTS of FUN.

VIRGINIA CHURCH LIBRARY ASSOCIATION

Course Information, cont'd

Roundtable Discussion

Barry & Lynn Schaeffer

Church Library on a Shoestring: Dealing with the “what ifs”

Selection for All Ages

Carolyn Walker

So many books to choose from. What makes one book a great selection for Church A and not a good selection for Church B? How do we choose for the entire church, not just those reading fiction and our children? Many meaningful bits of information will be discussed to see what are the best selections for your church.

Storytelling in a Nutshell

Bonnie Northen & Jane Grimes

Andrew Carnegie said, “A library outranks any other one thing that a community can do to benefit its people. It is a never-failing spring in the desert.” Church libraries can earn that description by filling the needs of a congregation over-run by the technical world of Google, etc. Therefore, the need for stories is still more pressing and the value is as gold—increasing by the minute. We want this course to: help build your confidence and increase your enthusiasm for sharing stories; inspire you to believe in the power of your own story; and learn how to create and tell it. You can be the evangelistic arm of the church by your ability to tell the right story for the right reason.

Using Microsoft Word and Publisher to Create Library Publications

Karen Jones

People will judge your library by the quality of your print materials. Karen will provide publishing tips and tricks and show you how to take advantage of the FREE resources available to create professional looking publications. Bring Your Own Laptop (optional) with MS Word and Publisher version 2013 (also applicable to 2016).

Using Social Media to Market Your Library

Karen Jones

Overwhelmed by the different terms used to refer to social media such as Twitter, Instagram, and Facebook? This session will introduce you to the top social media sites and provide you tips/tricks to use them to promote your library.

For Your Information

Find us three ways: Like us on our Facebook page to keep up with the most current VCLA news! We can be found at Virginia Church Library Association. Check us out on the web at vacla.org and find information about us on the Church Librarians Network at churchlibrarians.ning.com. Are you a member of the Church Librarians Network? It's FREE to be a member. There are lots of helpful topics, promotional ideas and more.

Notes of Interest

- If you would like to have a mentor help with your library or receive helpful information, contact either Dottie Lewis, Development Director, (434) 927-5893 or (276) 252-6836, or Toni Everard, Asst. Development Director, 540-949-7947 or (434) 409-9764, or a regional member of their committee.

Looking Ahead

Virginia Conference

May 3-5, 2019, VCLA Spring Conference with Lifeway Church Library Ministry Specialist, Hope Ferguson, Eagle Eyrie Conference Center, Lynchburg, VA

North Carolina

For more information contact Judy Furr furrjudy@gmail.com or Jenn Burwell jaburwell@yahoo.com
August 25, 2018 Friendly Avenue Baptist Church, Greensboro, NC

Tennessee Conferences

For more information, www.tnbaptist.org or contact Bev League bleague@tnbaptist.org
October 6, 2018 Central Baptist Church, Fountain City, TN - Knoxville Area

Check out our website at vacla.org for upcoming conference information and updates.

Registration Form

Virginia Church Library Association

Libraries: Diamonds In Our Midst - Fall Conference - November 9 & 10, 2018



Conference Cost - \$45 VCLA Members / \$65 Non-Members

Fees include Registration, Catered Banquet Dinner (business casual) & Lunch

Saturday Only \$30 VCLA Member / \$40 Non-Members

Fees include Registration & Lunch

***If registered by September 30. Prices will be \$20 more after this date.**

The deadline to guarantee meals is Monday, October 29, 2018.

VCLA is paying \$10 towards all *members'* banquet dinner.

The cost for any additional *guest* attending the banquet would be \$25.

Please send a registration form for each attendee with one total check made payable to:

VCLA c/o Lee Smith, 7605 Sweetbriar Road, Henrico, VA 23229

Name: _____

Home Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____ Other Phone: _____

Email: _____

Church Name: _____

Church Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Check all that apply for planning and food purposes

Attending: Fri. Afternoon Fri. Dinner Sat. Morning Sat. Lunch Sat. Afternoon

Vegetarian Option? Yes



VCLA Mailing List

If your email address, mailing address, or phone number has changed, please let us know so we can update our records. We are trying to use email as much as possible to save money.

If you are no longer the church librarian, serving on the library staff, or contact person, please let us know also.

Send all corrections to vachurchlibrary@gmail.com

VCLA uses contact information strictly for sending news and information about the organization, conferences and events. We do not share information.