

# Virginia Church Library Association

Spring Newsletter, 2016

## Lighting the Path to Church Library Ministry

Spring Conference  
April 15-17, 2016  
Eagle Eyrie Baptist Conference Center  
Lynchburg, VA 24503



### Conference Schedule

#### Friday, April 15

12:00-1:30 p.m.	<b>Registration</b> <b>Lifeway Bookstore &amp; Book Swap Area</b>	Voight Lobby Dogwood Hall Aud.
1:30 p.m.	<b>Welcome</b> Darlene Herod, Lee Smith & EE Staff	Dogwood Hall Aud.
2:15-3:30 p.m.	<b>Conference 1 - Afternoon</b> Promotion Activities – Bev League Concourse & Atrium – New & Prospective Users – Bill Jones Processing Teaching Resources for Children – Nancy King The Business of Church Library Administration – Dawn Fisher Storytelling in a Nutshell – Maxine Bersch-Lovern Die Cut Area Open	Various Locations Dogwood Hall 11-13 Voight 50-53 Sigmon 41 Sigmon 42 Sigmon 40 Dogwood Hall Aud.
3:30-3:45 p.m.	<b>Break - Lifeway/Catalogs/Refreshments</b>	Dogwood Hall Aud.
3:45-5:00 p.m.	<b>Conference 1 – Continued</b>	Various Locations
5:30-6:30 p.m.	<b>Dinner</b>	English Hall
7:00 p.m.	<b>Program – Bev League</b> Media Reviews & Church Library Ministry Update	Dogwood Hall Aud.
8:15 p.m.	<b>Meet &amp; Greet</b> with refreshments Die Cut Area Open	Dogwood Hall Aud. Dogwood Hall Aud.
8:15 p.m.	<b>VCLA Executive Meeting *</b> *All officers, committee chairs, area/association reps, past directors	Dogwood 11-13

#### Saturday, April 16

7:30-8:30 a.m.	<b>Breakfast</b>	English Hall
8:00 a.m.	<b>Registration</b> <b>Lifeway Bookstore</b>	Voight Lobby Dogwood Hall Aud.
8:30 a.m.	<b>Welcome &amp; Devotional</b> Darlene Herod, Lee Smith & Linda Mason	Dogwood Hall Aud.
9:15-10:30 a.m.	<b>Conference 2 - Morning</b> Selection & Weeding – Bev League Cataloging with Concourse – Bill Jones Prevention First – Kary Barth Beginning Classification – Dawn Fisher Classic Religious Books for Children – Dottie Lewis Die Cut Area Open	Various Locations Dogwood 11-13 Voight 50-53 Dogwood 14 Sigmon 42 Sigmon 40 Dogwood Hall Aud.
10:30-10:45 a.m.	<b>Break – Lifeway/Catalogs/Refreshments</b>	Dogwood Hall Aud.
10:45-11:45 a.m.	<b>Conference 2 – continued</b>	Various Locations
12:00-1:00 p.m.	<b>Lunch</b>	English Hall
1:00-2:30 p.m.	<b>Meet Author Maxine Bersch-Lovern</b> Purchase an autograph copy of her newest book <b>Free Time</b> – Relax, walk around the grounds, visit Lifeway, the Coffee Shop and Ice Cream Parlor	Dogwood Hall Aud.
	<b>Fall Conference Planning Team Meeting</b>	Sigmon 40

#### Look Inside For:

- Conference Courses
- Membership Info.
- Notes of Interest
- Future Events

Full registration information is on page 7 of this newsletter.



**Conference Schedule, Cont'd**

**Saturday, April 16**

- 2:30-3:00 p.m. **VCLA Business Meeting** Dogwood Hall Aud.  
Election & Installation of new officers/committees any other VCLA Business (All are encouraged to attend; only members may vote.)  
VA Church Library Association in General Session
- 3:00-4:15 p.m. **Conference 3 – Afternoon** Various Locations  
Limited Resources – Unlimited Possibilities – Bev League Dogwood 11-13  
Circulating items with Concourse – Bill Jones Voight 50-53  
Prevention First – Kary Barth Dogwood 14  
Advanced Classification – Dawn Fisher Sigmon 42  
Basic Media List for Church Libraries – Dottie Lewis Sigmon 40  
Die Cut Area Open Dogwood Hall Aud.
- 4:15-4:30 p.m. **Break – Lifeway/Catalogs/Refreshments** Dogwood Hall Aud.
- 4:30 p.m. **Lifeway Closes** Dogwood Hall Aud.
- 4:30-5:30 p.m. **Conference 3 – continued** Various Locations
- 5:30-6:30 p.m. **Dinner** English Hall
- 7:00 p.m. **Program – Maxine Bersch-Lovern & Bill Jones** Dogwood Hall Aud.  
Maxine Bersch-Lovern Dialogue & Book Systems Questions & Answers
- 8:30 p.m. **Meet & Greet with Refreshments** Dogwood Hall Aud.

**Sunday, April 17**

- 7:30-8:30 a.m. **Breakfast** English Hall
- 8:45-9:45 a.m. **Conference 4 – Morning** Various Locations  
Grow & Go: Growing Outreach – Bev League Dogwood 11-13  
Inventory & Reports with Concourse – Bill Jones Voight 50-53  
Round Table Discussion – Jackie Harris & Jeanne Woodside Sigmon 42  
Mars & Venus Book Reviews – Rod & Linda Mason Sigmon 41
- 9:45-10:00 a.m. **Break – Catalogs/Refreshments** Dogwood Hall Aud.
- 10:00 a.m. **Die Cut Area & Book Swap Closes** Dogwood Hall Aud.
- 10:00-11:00 a.m. **Conference 4 – continued** Various Locations
- 11:15-12:00 p.m. **Worship Service, Closing & Blessing** Dogwood Hall Aud.  
Timmy Williamson – Worship Leader, Devotional – Rod Mason  
Darlene Herod & Lee Smith
- 12:00 p.m. **Lunch** English Hall

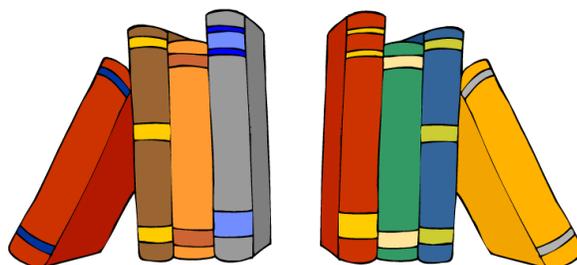
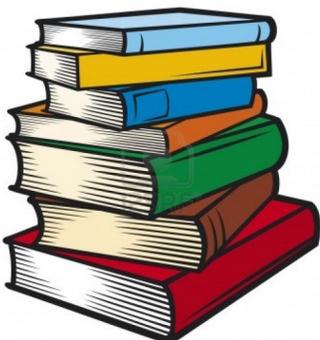
**Dismissal ~ Have a safe trip home ~ Thank You for Coming!**

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**Be sure to turn in your Evaluation Forms and Nametag Holders at the VCLA Registration Desk in Voight Lobby**

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**A warm welcome to Lifeway Bookstore of Lynchburg, Bev League from Tennessee, Bill Jones – Book Systems Inc. from Alabama, Kary Barth – KAPCO from Ohio, Timothy Williamson of Lynchburg, Maxine Bersch-Lovern from Texas and our Conference Leaders.**



**Like us on Facebook**

Like us on our Facebook page at Virginia Church Library Association. Also check us out at [www.VACLA.org](http://www.VACLA.org) or [churchlibrarians.ning.com](http://churchlibrarians.ning.com)

If you would like to receive media reviews via email, contact Toni Everard at [1annette@ntelos.net](mailto:1annette@ntelos.net)

If you would like to have a mentor help with your library, or receive helpful information, contact the Development Director or a regional member of the committee.

***Course Information***

Unless otherwise noted, text is **Church Library Ministry Information Service**. Please bring the church library staff copies of **A Classification System for Church Libraries, Dewey and Sears**.

**Advanced Classification** **Dawn Fisher** **Sigmon 42**

Now that you've met Dewey, it's time to expand and fine-tune. Get some tips for making your church library a place where people enjoy surfing well-organized shelves.

**Basic Media List for Church Libraries** **Dottie Lewis** **Sigmon 40**

Created in 2015 and edited by Dottie, this bibliography contains 218 resources. Print resources account for 86% of entries and Internet resources constitute 14%. Featuring a diversity of faith traditions with inclusion of websites; brief summaries of each resource's content, theme or plot aid in selecting resources; religious awards are cited.

**Beginning Classification** **Dawn Fisher** **Sigmon 42**

You have the books, the DVDs, the kits, the magazines . . . so what's next? Discover Dewey and a plan to benefit the people who use your library.

**Cataloging with Concourse** **Bill Jones** **Voight 50-53**

Discover the ease of manual and/or electronic bibliographic entry to your catalog. Tips about enhancing brief records using eZcat will be presented. Tips about how to use your own database to assist you in classifying items for which you do not have information readily available will be discussed. Shortcuts that can assist you in cataloging will be featured.

**Classic Religious Books for Children** **Dottie Lewis** **Sigmon 40**

Created in 2015 this bibliography will help you fill in any gaps in your collection. Books of lasting worth with a timeless quality are featured covering world religions. We all need to be aware of our neighbor's beliefs. Carefully researched and put together in Dewey classification.

**Circulating Items with Concourse** **Bill Jones** **Voight 50-53**

As many of the following topics will be featured: Check Out, Check In, Add Patrons, Messages, Reserving materials, using Special Due Date function, Special Check In date, Review patron's transactions, and Fine Activities.

**Concourse & Atrium for New & Prospective Users** **Bill Jones** **Voight 50-53**

For persons who have recently purchased a license to use Concourse, for persons who are joining a library staff that uses Concourse, and for persons who are considering automation and can profit by seeing what Concourse can offer. Attention will be given to new or prospective users; others may benefit from the presentation and discussion about Concourse. Getting started with Atrium: Administrative functions, Shortcuts, Home Page, Information, Video Tutorials, and Help Guides.

**Grow and Go: or Growing Outreach** **Bev League** **Dogwood 11-13**

Growing our outreach through the church library may include opening the library to the community with ministries in many different areas. We will look at several ministries within and without the church and the steps for evaluating the possibilities of beginning others. There is no end to the possibilities of reaching out.

**Inventory & Reports with Concourse****Bill Jones****Voight 50-53**

Learn to: inventory part(s) of your collection manually or with a barcode scanner, move items from one location to another in your database, and print inventory reports. See how to generate preconfigured reports, create customized reports, save templates, etc.

**Limited Resources--Unlimited Possibilities****Bev League****Dogwood 11-13**

Are the resources in your library limited by space, budget, personnel and time? Perhaps you are in a small church setting or locked into a very limited space. No matter what the reasons, if you find your resources are limited, this class will help you realize the unlimited possibilities your library has for ministry and help you make the most of the resources you do have. You will receive many practical tips for dealing with your limited resources.

**Mars & Venus Book Reviews****Rod & Linda Mason****Sigmon 41**

Trying to decide what new books to purchase for your library? Hear different viewpoints about some recent best sellers as well share yours with the class.

**Prevention First – KAPCO****Kary Barth****Dogwood 14**

This class is designed to demonstrate quick and easy techniques for extending shelf life on general circulating materials. Prevention is the key, but we will be addressing specific, common repairs: re-inserting loose pages, broken spines, torn header caps, ripped and torn pages. Please feel free to bring along a book that needs repair, especially if you are not sure how to repair. All participants will receive free samples.

**Processing Teaching Resources For Children****Nancy King****Sigmon 41**

Making resources more accessible for preschool & children's workers including books, DVD, teaching pictures, puzzles, etc. (previously used Study Course LS-0119 - Collection Development)

**Promotion Activities****Bev League****Dogwood 11-13**

Learn many fun and creative activities that will help our libraries attract more users of all ages. Along with reading clubs, there are many simple things we can do to increase traffic in our libraries.

**Round Table Discussion****Jeanne Woodside & Jackie Harris****Sigmon 42**

Sharing library ministry topics with others and gaining suggestions to enhance your individual ministry.

**Selection & Weeding****Bev League****Dogwood 11-13**

The goal in our church libraries is to build a collection that reflects the highest quality of materials. To be a trusted source of information we need a selection policy with guidelines for selection, accepting gifts, and weeding. This will make the selection process more efficient. Why is weeding so important, yet so hard? Learn the how-to of weeding and disposing of those unneeded books.

**Storytelling in a Nutshell****Maxine Bersch-Lovern****Sigmon 40**

The class will take a step by step journey describing how stories of heroes, heritage and history are the best ones to tell. Please bring a copy of the book to class or available at Lifeway for purchase.

**The Business of Church Library Administration****Dawn Fisher****Sigmon 42**

What tools do you use in God's business of providing materials for fun and education in your church library? Find suggestions to help you get the job done!



## Meet our Conference Leaders

### Lifeway Consultant - Bev League

Bev brings a wealth of knowledge as a conference leader and church library expert. She leads conferences around the country for Lifeway on various church library topics but especially on promotion.



### Book Systems, Inc. - Bill Jones

Bill brings his expertise on the Book Systems Library Software products. He will be leading an overview of both Concourse and Atrium products as well as more detailed classes for some of the Concourse features such as Processing, Circulation, Reports and Inventory.

### KAPCO - Kary Barth

Kary is a conference leader who goes around the country leading classes for KAPCO. They are one of the available sources to purchase your library supplies. She will be leading classes on Prevention First which is designed to demonstrate quick and easy techniques to extend the shelf life of items in the church library. Please bring any general circulation items that might need to be repaired to the class. They will try to fix as many as possible. Everyone who attends the class will receive free samples from KAPCO.



### Author - Maxine Bersch-Lovern

Maxine "Mackie" is best known for her love of storytelling. She is a member of VCLA and National Storytellers League. She still does storytelling around the country. Maxine has written numerous books including her newest "*Eternity in an Hour*". She will have this book as well as her others available for purchase. She just turned 97 in January and is blessed that the Lord still allows her to be able to do what she loves best, storytelling.

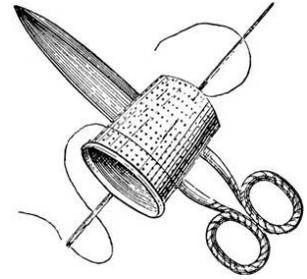
### Worship Leader - Timmy Williamson

Timmy Williamson is a 24 year old Christian Entertainer, Worship Leader, and Actor based in Lynchburg, Virginia. He graduated from Liberty University in 2014 with degrees in worship and theatre. He is currently traveling and singing throughout Virginia and is looking to expand into the surrounding states. Combining several genres of Christian music, he uniquely presents concerts that are enjoyable for all ages! He is looking forward to joining the VA Church Library Association's spring conference this April! His CDs will be available for purchase for \$10 at the conference, and he would love to talk to you about sharing some music with your church! [www.timmywilliamson.com](http://www.timmywilliamson.com)





## VCLA Presents our 1st Craft & Baked Goods Auction



Are you a person who likes to make crafts such as quilts, afghans, needle point, floral arrangements & wreaths, stain glass, woodworking etc.?

Do you like to work in the kitchen baking homemade goodies?

We are looking for donations for our auction at the spring conference.

Please bring your items to the Dogwood Hall Auditorium on the afternoon of Friday, April 15 to the designated tables.

The team will organize all the items to be ready to start bidding on Friday night thru Saturday afternoon. All winners will be announced at the end of the VCLA business meeting. We will accept cash or checks for the purchases.



**ALL PROCEEDS WILL GO TO BENEFIT  
FUTURE WORK OF VCLA.**



### VCLA DEVELOPMENT COMMITTEE NEWS

The VCLA Development Committee consists of a director and regional advisors. Our focus is to assist the local church libraries of any denomination in starting, re-starting, and maintaining existing libraries. We maintain contact information of these regional libraries so that upcoming state-wide events may be shared. The VCLA has created a New Start Kit that is useful for new libraries, but also has articles of interest for any library, for example, "Operating on a Shoestring Budget", "Weeding A Church Library", "Planning for Promotion", and "Emergency Supply List". This kit is available at our conferences and in a pdf format that can be sent to you by email.

If you have any questions concerning your library ministry, do not hesitate to contact Toni Everard, 540.949.7947, Jackie Harris, [jdeeharris5@gmail.com](mailto:jdeeharris5@gmail.com), or your regional advisor!

**Spring Conference**

Conference activities begin on Friday, April 15, with registration starting at 12 noon. The Conference will conclude with lunch on Sunday, April 17. We encourage attendance in all activities but understand that some will only be able to attend some portion of the event.

<u>Full costs are as follows:</u>	<u>VCLA Member</u>	<u>Non-Member</u> (See below)
Voight/Hotel	\$ 194 per person	\$ 204 per person
Lodge (EE)	\$ 154 per person	\$ 164 per person

\*Add \$20 per night for private rooms. All linens are included in above pricing.

- Includes:**
- \$20 Services and Facilities fee (For Eagle Eyrie, non-refundable)
  - \$20 Program Fee for VCLA Member or \$35 Program Fee for Non-Member\*\*
  - \$56 Meals include **Dinner Friday, Breakfast, Lunch & Dinner Saturday, Breakfast & Lunch Sunday**
  - \*Lunch Friday is available for an additional \$9.50**
  - \$49 Voight/Hotel per night, Friday & Saturday
  - \$29 Eagle Eyrie Lodge per night, Friday & Saturday

**Please calculate any adjustment to be made for lodging and meal fees**

**\*\*Program fee will be \$40 for all (member and non-member) if registering after March 31, 2016**

**Baptist General Association of Virginia churches are eligible for a 10% discount on lodging and meals due to Eagle Eyrie’s affiliation with this organization.**

If you are commuting or staying in your church association’s lodge, you will still need to pre-register and pay the Services & Facilities fee, Program Fee, linens rental \$10 per person (if needed), and for any meals you plan to eat:

**Breakfast:** \$8.50 per person      **Lunch:** \$9.50 per person      **Dinner:** 10.00 per person

**Note: Please plan to register by March 31, 2016** to facilitate conference preparations and save on the program fee.

If you will arrive after 8pm Friday, please notify Eagle Eyrie at (434) 384-2211.

Use Eagle Eyrie’s registration form and pay the \$20 Services & Facilities Fee per person you are registering with a credit card (after January 4, 2016). Make sure to complete all of the information and names for everyone you are registering at [www.eagleeyrie.org](http://www.eagleeyrie.org) . To receive a mailed registration form, call (434) 384-2211. Make checks payable to Eagle Eyrie and send with the registration form to Eagle Eyrie Baptist Conference Center, 1 Eagle Eyrie Drive, Lynchburg, VA 24503-6380 by March 31. If you have any questions please call either Eagle Eyrie (434) 384-2211, Darlene Herod, VCLA Director (804) 289-8435 or Lee Smith, VCLA Education Director (804) 306-3862.

**Join VCLA**

To Avoid paying \$5.00 extra for the non-member fee, join VCLA

The membership form and information are on our web page [www.VACLA.org](http://www.VACLA.org)

Please send the form and payment (checks made payable to VCLA) to Lee Smith, 7605 Sweetbriar Rd., Henrico, VA 23229. No later than March 15 to be included in the membership directory update and to receive the discount at the conference. Contact Nancy King at (804) 781-0151 or [allenandnancy@yahoo.com](mailto:allenandnancy@yahoo.com) if you are uncertain about your payment of the 2016 fees.

Payment information is included on the membership form and is mailed separate from the Eagle Eyrie payments. Also, the website will be updated with new conference information, Spring newsletter and class information as it becomes available. We look forward to seeing everyone in April.

**Executive Committee  
Spring Planning Meeting**  
August 20, 2016  
at 10:00 am at  
Monument Heights  
Baptist Church  
5716 Monument Ave.  
Richmond, VA 23226

VCLA  
Lee Smith  
7605 Sweetbriar Rd.  
Henrico, VA 23229

## Celebrating 57 Years of Serving Together to Promote Church Library Ministry

### CHURCH LIBRARY

“Love the Lord your God with all your mind.”



#### About the Event

This training event for church librarians is planned and hosted by Virginia Church Library Association, a non-profit organization of volunteers dedicated to the support and advancement of Christian ministry through the local church library. The organization started in 1958 and continues to provide training and networking of church library workers twice a year at fall and spring conferences. Please share this with anyone interested in church library ministry.

Individual membership, conference fees and occasional special projects provide funding for the organization’s work. Consequently, it is essential that interested persons become members and attend conferences so these services can continue and keep this ministry alive. Please visit our website [www.VACLA.org](http://www.VACLA.org) for additional information regarding the organization, this conference and helpful links to other related sites and organizations.

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#### Looking Ahead

##### VCLA Fall Conference-October 14 & 15, 2016

First Baptist Church, 23 Starling Ave., Martinsville, VA 24112

##### VCLA Spring Conference—April 21-23, 2017 - Tentatively

Eagle Eyrie, Lynchburg, VA 24503

##### Church and Synagogue Library Association

49th Annual Conference

July 27-29, 2016 Kent, OH

<http://cslainfo.org>

##### Tennessee Church Library Ministry

They will host several conferences across the state in the fall of 2016.

##### North Carolina Library Ministry-April 23, 2016

Hickory/Statesville, NC

##### North Carolina Library Ministry-May 14, 2016

Forest Hills Baptist Church, 1407 Forest Hills Road, Wilson, NC

Checkout the events page at [churchlibrarians.ning.com](http://churchlibrarians.ning.com) for all the available conferences and details in your area.